



Hilbert Housing Authority

Annual Meeting

Hilbert Manor Apartments
135 S. Third St.
Hilbert, WI 54129
Tuesday November 29, 2016
11:00 a.m.

Agenda

Roll Call:

Approval of Agenda:

Approval of December 8, 2015 Minutes

Financial Report:

1. Income/Expense
2. Update Taxes/RD
3. Update Reserve Deposits
4. Year End Report/Corporation Tax Report
5. Reserve Requests/Capital Improvements

Management Report/Correspondence:

1. Occupancy Update
2. Inspections
3. Management Update (Rent Comparability Study, 20 Year Contract Renewal, Rent Increase, Designation Change)
4. Caretaker Update

Board Member Comments

Old Business:

1. Management Contract Renewal
2. Maintenance Concerns

New Business:

1. Election of Officers
2. Questions From Membership

Adjourn